Dear Learner,

Congratulations!

I am glad to inform you that you are eligible to receive your final degree certificate during the 36<sup>th</sup> Convocation of the university on passing the final term end examination of the University held in December 2021/ June 2022.

The main function of the convocation will be held at Dr. Baba Saheb Ambedkar Convention Centre, IGNOU Campus, Maidan Garhi, New Delhi-110068 on Monday 3<sup>rd</sup> April, 2023. The Convocation will be held simultaneously through teleconference mode at our Regional Centre on the same date. The programme will start from 11.00 hrs onwards.

Regional Centre Kolkata will hold the convocation on Monday 3<sup>rd</sup> April, 2023 at RNC Auditorium, Vidyut Bhawan, DJ block, Sector-II, Salt Lake, Kolkata-700091.

In the said convocation you should follow the instructions given below:

1. The learners attending the convocation shall strictly follow the COVID-19 appropriate behavior including wearing mask, physical distancing etc.

2. Please bring your Identity Card issued by the University, when you come for the Convocation. In case you have lost your Identity Card, please get a duplicate issued by the Regional Centre.

3. Please bring a sum of Rs. 250/- (Rupees Two Hundred Fifty only) towards security deposit of the Convocation Scarves. The amount shall be refunded on return of the scarves.

4. Please register your name and collect the scarves from the designated counter between 10.00 am to 11.00 am, Monday  $3^{rd}$  April, 2023.

5. Please be seated in the designated place of the auditorium before schedule time with scarves.

6. Only the learners are allowed to be inside the auditorium.

7. No hand bag, briefcase, weapon, electronic gadgets should be brought at the venue of the convocation.

8. No plastic carry bag/ food packets etc. is allowed inside the auditorium.

9. Mobile phone should be kept silent inside the auditorium.

10. Please submit the duly filled up Alumni Format during collection of your degree certificate.

11. Guests are not allowed.

We look forward to the pleasure of meeting you on Monday 3<sup>rd</sup> April, 2023.

With best wishes,

Dr. Shiva Kumar G.N Sr. Regional Director IGNOU,Regional Centre Bikash Bhawan,North Block,4th Floor Salt Lake, Kolkata -700 091